

HEWITT TEXAS

**MINUTES OF HEWITT
CIVIL SERVICE COMMISSION MEETING
Hewitt Public Safety Facility-100 Patriot Court
December 11, 2020-10:00 a.m.**

Members Present: Chairman Sammy Thomas, Vice-Chairman Tom Mattern, Member Sam MacKinnon

Members Absent: None

Staff Present: City Manager Bo Thomas, Police Chief Jim Devlin, Assistant Police Chief Tuck Saunders, Sergeant Stephen Cooney

1. **City Manager Bo Thomas called the meeting to order at 10:00 a.m.**
2. **Appointment of new Civil Service Director.** *City Manager Bo Thomas recommends Jessica Higgins to become new Civil Service Director. A motion was made by Tom Mattern, second by Sam MacKinnon for Jessica Higgins to become the new Civil Service Director; all in favor, motion passed.*
3. **Consideration and action on establishing Lieutenant positions.** *A motion was made by Sammy Thomas, second by Tom Mattern to approve establishing Lieutenant Positions; all in favor, motion passed.*
4. **Update on Promotional and Entry Level testing.** *Chief Devlin provided updates on promotional and entry level testing.*
5. **Briefing and discussion concerning rotation of Commission positions.** *City Manager Bo Thomas discussed the position rotation with the Commissioners and Chairman Sammy Thomas agreed to a second term.*
6. **Update on Police Department.** *Chief Devlin provided updates on the Police Department.*

7. Consideration and possible action on Lieutenant promotional exam appeal. A

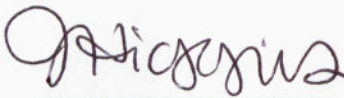
motion was made by Sammy Thomas, second by Tom Mattern to sustain test question 30 and eliminate test question 91; all in favor, motion passed.

8. Adjournment at 10:53 a.m. A motion was made by Tom Mattern to adjourn the

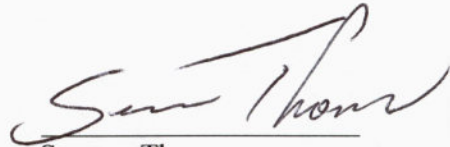
meeting at 10:53 a.m., second by Sam MacKinnon; all in favor, motion passed.

Nov. 1, 2021

Date Approved



Jessica Higgins
Civil Service Director



Sammy Thomas
Chairman