

HEWITT TEXAS

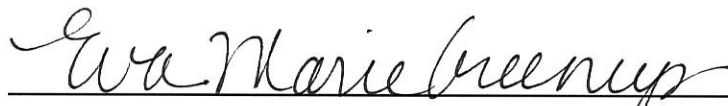
NOTICE OF MEETING OF THE PARKS AND BEAUTIFICATION COMMITTEE OF THE CITY OF HEWITT, TEXAS

Notice is hereby given that a meeting of the Parks and Beautification Committee will be held on **Tuesday, October 18, 2016, at 6:00PM in the City Council Chambers at 200 Patriot Court, Hewitt Texas** at which time the following subjects will be discussed:

1. Call Parks and Beautification Committee Meeting to order;
2. Minutes for the September 13, 2016 Parks and Beautification Meeting;
3. Briefing and discussion concerning additional parking at Hewitt Park;
4. Briefing and discussion concerning proposed park ordinance update;
5. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Parks and Beautification Committee of the above named City of Hewitt, Texas was posted on the Public Notice Board located in the front of the City Hall by 5:00PM on October 14, 2016.

City of Hewitt


Eva Marie Greenup, Parks and Beautification Secretary

Persons and disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are request to contact the Parks and Beautification Secretary at (254) 666-6173 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

PARKS AND BEAUTIFICATION COMMITTEE

Kevin Summers – Chairman

Lloyd Coffman

Ruth Coffman

Fred Bridger

Ray Manzo

Kathy Krakowian

Veronica Molina

CITY STAFF

Katy Allgood, Managing Director of Administration

Eva Marie Greenup, Parks and Beautification Secretary

Ruben Munguia, Parks and Streets Superintendent

Brittney Lebkowsky, Recreation and Service Specialist



**Minutes of the Parks and Beautification Committee
September 13, 2016 6:00PM**

Members Present: Kevin Summers, Fred Bridger, Ray Manzo,
Kathy Krakowian

Members Absent: Lloyd Coffman, Ruth Coffman

Staff Present: Katie Allgood, Special Projects Coordinator, Eva Marie
Greenup, Zoning Secretary, Ruben Munguia,
Parks/Streets Superintendent, Brittney Lebkowsky,
Recreation/Service Specialist

Item #1. Call Parks and Beautification Meeting to order. Kevin Summers called the meeting to order at 6:01PM

Item #2. Minutes from the March 10, 2016 Parks and Beautification Meeting. A motion was made by Ray Manzo, seconded by Kevin Summers, all four in favor, no opposition. Minutes passed as written.

Item #3. Discuss current vacancy on the Parks and Beautification Committee. Veronica Molina, a Parks and Beautification Committee applicant was present and was introduced to the Committee. Veronica Molina will be officially sworn in at the next City Council Meeting on Monday, September 19, 2016. Katie Allgood informed the Committee Of Assistant City Manager James Barton's retirement.

Item #4. Discuss upcoming Sports Season Events. Katie Allgood updated the Commission on the status of the sports fields. The City of Hewitt is reviewing and looking at revising the Park Ordinance to handle the requests for soccer, football and other various requests it is receiving.

Parks and Beautification Committee Meeting Minutes

September 13, 2016

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Item #5. Update on park improvements at Hewitt Park and Warren Parks.

Addressed items were the parking issues at Hewitt Park, upkeep of the Sport field, Soccer and Football goal repairs and Frisbee Golf walking paths across the creek area. Warren Park updates were the events that were held and the parking of the events. Ray Manzo expressed a concern about Castleman Creek and possibly posting a to alert minors of the dangers of playing on the dam in the creek and wildlife.

Item #6. Adjourn. Fred Bridger motioned to adjourn, seconded by Ray Manzo. Meeting was adjourned by Kevin Summers at 6:27PM.

Chairman

Date Approved

Eva Marie Greenup
Parks and Beautification Secretary

Chapter 46 - PARKS AND RECREATION^[1]

Footnotes:

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Cross reference— Streets, sidewalks and other public places, ch. 66.

ARTICLE I. - IN GENERAL

Secs. 46-1—46-25. - Reserved.

ARTICLE II. - PARK RULES

Sec. 46-26. – Compliance; Violation

Compliance with the rules of this article is a condition of the use of the park and recreation areas of the city, and all peace officers shall have the right and power to arrest any person who may violate any of the rules, regulations, orders or requirements of the city council or any ordinance or general law relating to the maintenance of the park and recreation areas of the city.

Sec. 46-27. - Prohibited acts.

Within the limits of any public parks, it shall be unlawful for any person or persons to do any of the acts hereinafter specified, except as may be otherwise provided:

- (a.) To discharge any firearm or possess firecrackers, rockets, torpedoes, or any other fireworks, air guns, paint ball guns, BB guns, bow and arrows, or slingshots without license or permit.
- (b.) To damage, cut, break, injure, deface, or disturb any tree, shrub, rock, building, cage, pen, monument, fence, bench, or other structure, apparatus, or property; or to pluck, pull up, cut, take, or remove any shrub, bush, plant, or flower; or to mark, write upon, paint, or deface any building, monument, fence, bench, or other structure.
- (c.) To swim, bathe, wade, or pollute the water of any fountain, pond, lake, stream, creek, or any body of water in any city park facility.
- (d.) To make or kindle a fire, except in picnic stoves, fire pits, or designated areas provided for that purpose.

- (e.) To wash dishes or empty waste liquids elsewhere than in sinks provided for that purpose.
- (f.) To leave garbage, cans, bottles, papers, or other refuse elsewhere than in receptacles provided for that purpose.
- (g.) To possess or use glass containers in any public park.
- (h.) To participate or engage in any activity on any public park area when that activity will create a danger to the public or maybe considered a public nuisance. The City may designate particular locations within park areas for specific activities.
- (i.) To prevent any person from using the park or any of its facilities, or interfere with such use in compliance with this chapter and the rules applicable to such use
- (j.) To use or speak any threatening, abusive, insulting, or indecent language in any public park.
- (k.) To commit any obscene, lewd, or indecent act, or to create any nuisance in any public park.
- (l.) To disturb any picnic, meeting, service, concert, exercise, or exhibition in any manner.
- (m.) To distribute, post, place, or erect any advertising handbill, circular, bill, notice, paper, or other advertising device in any park without prior permission of the City Manager.
- (n.) To practice, carry on, conduct, or solicit, for any trade, occupation, business, profession, or belief system, or to circulate any petition without approval of the City Manager.
- (o.) To sell, or offer for sale, any food, drinks, confections, merchandise, or services without a written agreement or permit issued by the City Manager.
- (p.) Remain, stay or loiter without a special permit issued by the city manager, between the hours of 9:00 p.m. and 6:00 a.m. of the following day during the months of November through February or between the hours of 11:00 p.m. and 6:00 a.m. of the following day during the months of March through October.

- (q.) It is unlawful to operate a public address system, amplified music speaker system or other means of amplified sound in any park areas without written permit by the City Manager.
- (r.) Ride or drive any horse or other animal, outside of designated areas, without special permit issued by the City Manager.
- (s.) Camp overnight on any park property, except by special permit issued by the City Manager.
- (t.) Smoking and the use of all tobacco products are banned on all park property.

Sec. 46-28. – Motor Vehicles; traffic and parking restrictions.

- (a.) No vehicle shall be driven over or across the curbs, sidewalks, grass, or lawn within any park area unless signs permit. All vehicular traffic is restricted to established roadways or parking lots when provided.
- (b.) Parking is to be done in areas set aside for this purpose only. In areas having no parking set aside, all parking will take place outside of the boundary or curb line, where existing.
- (c.) Where parking stalls have been designated, all vehicles shall be parked on those lots within and between the lines designating a single vehicle parking space and not otherwise. Where parking lots or areas have been designated for head-in parking to front on a visible parking line without delineated single vehicle spaces, the front of the vehicle shall be placed on the parking line and as near as practicable to the side of the last parked vehicle in line.
- (d.) No vehicle shall be parked or left behind any other vehicle in the parking line or back of the parking line in any manner so as to obstruct, block, or hinder ingress or egress from the line.
- (e.) No vehicle shall be parked or remain parked on any park property when the park is closed.
- (f.) Officers of the police department shall issue to violators of this subsection traffic tickets or notices to answer to charges in the manner prescribed by the applicable ordinances, and the officers shall proceed in accordance with such applicable sections. When a vehicle is parked or left in violation of this subsection in such a manner as to obstruct or block traffic and the owner or operator of the vehicle cannot be found, police officers may move the vehicle so that traffic will not be impeded. No variation of the

requirements of this subsection shall be allowed, except by special permit issued by the city manager.

Sec. 46-29. – Permits for Park Usage

- (a.) Groups, rallies, or assemblies may be permitted in any city park where facilities are adequate, and where such activities will not conflict in any way with normal park usage. Permission for such activities must be obtained from the city in advance. Permission for use of loudspeakers must also be obtained from the city.
- (b.) It is unlawful for any person to hold, sponsor, or participate in any formal gathering in any city park facility designated as “Reservation Only” without a prior reservation and permit.
 - i) “Reservation Only” facilities include, but are not limited to:
 - (1) Pavilions that are 40’ x 60’ or larger
 - (2) Playing Fields that are groomed and are regulation football/soccer field size
 - (3) Amphitheaters
 - ii) All other facilities are to be used on a “first come first serve” basis except by special permit by the City Manager.
- (c.) All reservations are subject to the availability of facilities.
- (d.) A permit is required to use any water, electric, etc. hookups in any city park.
- (e.) A permit is required for any food truck or any other such vendor to operate in any city park.
- (f.) Adults must be present and responsible at all assemblies of minors throughout the entire function.
- (g.) Any individual or group who wishes to reserve a city park facility shall be required to pay a park reservation fee that shall be established as part of the city's annual budget or by resolution of the city council as part of the City of Hewitt *Master Fee Schedule* which shall be on file in the office of the city secretary and on the city's website.
 - a. The entire fee may be refunded if the reservation is cancelled at least three days prior to the event except for the Creekside Amphitheatre, which requires at least 30 days notice.
 - b. If the park facilities are closed due to severe weather, a reservation can be changed to the next available time or fully refunded.
 - c. For a total party of 350 or more people including guests, servers, players, spectators, etc. at Hewitt Park, reservation of the entire park is required.
 - d. The party size may be limited at the discretion of the City Manager.

- (h.) Wherever alcohol is sold, served, or otherwise made available, arrangements for security shall be coordinated at the discretion at the Hewitt Police Department.
- (i.) Parks and facilities may be closed at any time as deemed appropriate by the City Manager.
- (j.) The misuse of a park facility or the failure to conform to the regulations, the instructions of department employees, or the conditions of a permit will be sufficient reason for denying any future permits.

Sec. 46-30. – Conditions for Issuance of Permit

- (a.) The proposed activity of the park facilities will not unreasonably interfere with or detract from the general public enjoyment of the park;
- (b.) The proposed activity and use will not unreasonably interfere with or detract from the promotion of public health, welfare, safety, and recreation;
- (c.) The conduct of such activity is not reasonably likely to cause injury to persons or property, incite violence, crime, or disorderly conduct;
- (d.) The facilities desired have not been reserved for other use at the day and hour required in the application;
- (e.) The conduct of such activity will not require the diversion of so great a number of police officers of the City to properly police such activity and the areas contiguous thereto, as to prevent normal police protection to the City;
- (f.) The conduct of such activity will not substantially interrupt the safe and orderly movement of traffic;
- (g.) Such activity is not to be held for the sole purpose of advertising any product, goods, or events, and is not designed to be held purely for private profit;
- (h.) Such activity is not a duplication of service offered by the City;
- (i.) Furthermore, no one person or organization will be permitted use of park facilities for more than three consecutive days or be permitted to reserve park facilities on more than three occasions in a calendar month without special permission from the City Manager. (Code 1984, § 14-7)

Sec. 46-31. – Rules and Regulations for Amphitheater

- (a.) No person shall make any speeches, conduct any musical program or festivals, or engage in, participate in, aid, form, or organize any assembly or group of people unless that person has applied for and obtained a permit from the City of Hewitt.
- (b.) No amusement for gain, or for which charge is made, can be conducted in the park without consent of the City Manager, and such amusement must be conducted in accordance with any ordinance pertaining thereto.
- (c.) No audio or visual reproduction of any portion of a presentation is permitted without the express written consent of the City Manager
- (d.) A limited number of listening devices for the hearing-impaired are available at Community Services. A valid Texas Driver's License or state issued ID card is required for deposit.
- (e.) Article V of the Code of Ordinances of the City of Hewitt applies.
- (f.) Cancellations are determined at the discretion of the City Manager.

Sec. 46-32. – Applications for Use of Creekside Amphitheater

Applications for an amphitheater permit shall be filed with the City of Hewitt. Such application shall include:

- (a.) The name of the person or organization wishing to conduct such activity;
- (b.) If the activity is proposed to be conducted for, on behalf of, or by an organization, the name, address, and telephone number of the headquarters of the organization, and of the authorized and responsible head of such organization;
- (c.) The name, address, and telephone number of the person who will be the chair of such activity and who will be responsible for its conduct;
- (d.) The name, address, and telephone number of the person or organization to which the permit shall be issued;
- (e.) The date when such activity shall be conducted;
- (f.) An estimate of the anticipated attendance;
- (g.) The day and hour when such activity will start and terminate;

(h.) Whether or not alcoholic beverages will be served.

(i.) Additional information that may be required by the office of the City Manager.

(Code 1984, § 14-9; Ord. No. 08-18-97, § 1, 8-18-97; Ord. No. 09-18-00-2, § 1, 9-18-00; Ord. No. 2005-09-26-2, § 1, 9-26-05)