

HEWITT TEXAS

NOTICE OF MEETING OF THE PARKS AND BEAUTIFICATION COMMITTEE OF THE CITY OF HEWITT, TEXAS

Notice is hereby given that a meeting of the Parks and Beautification Committee will be held on **Thursday, May 11, 2017, at 6:00PM in the City Council Chambers at 200 Patriot Court, Hewitt Texas** at which time the following subjects will be discussed:

1. Call Parks and Beautification Committee Meeting to order;
2. Minutes for the March 16, 2017 Parks and Beautification Meeting;
3. Briefing and discussion regarding glass recycling
4. Briefing and discussion regarding Keep Texas Beautiful Packets (KTB)
5. Briefing and discussion regarding New City of Hewitt 'Welcome' Sign:
 - a. Located on corner of Hewitt Dr. and Sun Valley Blvd.
6. Briefing and discussion concerning Park Usage and Maintenance Improvements:
 - a. Daily/weekly counts
7. Event debriefing of past 2017 events:
 - a. Hounds and Sounds (City)
 - b. Nacho Daddy (Chamber)
 - c. Wedding (April 29th)
8. Briefing and discussion regarding upcoming events:
 - a. Shiners' Circus (May 12th-14th) - Warren
 - b. Library Summer Kick-off Party (June 7th) – Hewitt

- c. Dodging for Dollars (D4\$): A Charity Dodgeball Tournament (June 24th) – Midway Middle School
- d. Hero Day (July 12th) – Hewitt
- e. Library's Splash Day (July 21st) – Hewitt
- f. Hewitt National Night Out Kick-off Party (July 29th) – Warren
- g. Hewitt NNO Neighborhood Block Parties (August 1st) – Hewitt Neighborhoods TBD
- h. Dog Days (September 30th) – Hewitt

9. Briefing and discussion concerning tentative events:

- a. Masquerade and Merlot (Oct 20th) – Warren
- b. Earth Day Community Event 2018 (Sunday April 22nd)

10. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Parks and Beautification Committee of the above-named City of Hewitt, Texas was posted on the Public Notice Board located in the front of the City Hall by 5:00PM on May 8, 2017.

City of Hewitt



Caz R. Muske, Parks and Beautification Secretary

Persons and disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are request to contact the Parks and Beautification Secretary at (254) 666-6173 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

PARKS AND BEAUTIFICATION COMMITTEE

Kevin Summers – Chairman

Lloyd Coffman

Ray Manzo

Ruth Coffman

Kathy Krakowian

Fred Bridger

Veronica Molina

CITY STAFF

Katie Allgood, Managing Director of Administration

Caz R. Muske, Parks and Beautification Secretary/Parks &
Media Coordinator

Ruben Munguia, Parks and Streets Superintendent



PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM

MEETING DATE: May 11, 2017

AGENDA ITEM #: 2

SUBMITTED BY: Caz Muske, Park and Beautification Board Secretary

ITEM DESCRIPTION:

Consider approval of minuets of the Parks and Beautification Board Meeting March 16, 2017.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minuets. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft minuets.

HEWITT TEXAS

MINUETS OF HEWITT PARKS AND BEAUTIFICATION BOARD MEETING

**Thursday, March 16, 2017 at 6:00PM in the City Council Chambers at 200 Patriot Court,
Hewitt Texas**

Members present: Lloyd Coffman, Ruth Coffman, Veronica Molina, Ray Manzo, Kathy Krakowian

Members absent: Chairman Kevin Summers, Fred Bridger

1. **Call Parks and Beautification Committee Meeting to order** – at 6:01pm
2. **Approval of Minutes for the January 17, 2017 Parks and Beautification Meeting**
– at 6:03pm Ruth Coffman moved, seconded by Veronica Molina to approve January 17, 2017 minutes; all in favor, motion passed.
3. **Briefing and discussion regarding Chairman Election** - discussion tabled due to absent Chairman Kevin Summers
4. **Briefing and discussion concerning Park Improvement Updates** – briefing completed by Katie Allgood, Caz Muske and Ruben Mungia
5. **Briefing and discussion concerning Park Ordinance Update** – briefing completed by Katie Allgood
6. **Briefing and discussion concerning Park Usage** – briefing completed by Caz Muske and Katie Allgood
7. **Briefing and discussion concerning 2017 Events** – briefing completed by Caz Muske and Katie Allgood
8. **Briefing and discussion concerning Beautification Projects** – briefing completed by Caz Muske and Ruben Mungia
9. **Briefing and discussion concerning Community Partnerships** -briefing completed by Caz Muske
10. **Briefing and discussion concerning Water Conservation Program** – briefing completed by Caz Muske
11. **Adjourn** – at 6:53pm Ruth Coffman moved, seconded by Veronica Molina to adjourn; all in favor, motion passed. Meeting adjourned.

Date Approved

Caz R. Muske
Parks and Beautification Board Secretary

Kevin Summers
Chairman

200 Patriot Court Hewitt, TX 76643 (254) 296-5698



PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM

MEETING DATE: May 11, 2017

AGENDA ITEM #: 3

SUBMITTED BY: Katie Allgood, Managing Director of Administration

ITEM DESCRIPTION:

Briefing and discussion regarding glass recycling.

STAFF RECOMMENDATION/ITEM SUMMARY:

Board Member Veronica Molina suggested to discuss this topic so it has been added as a board area of concern and discussion.

ATTACHMENTS:



PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM

MEETING DATE: May 11, 2017

AGENDA ITEM #: 4

SUBMITTED BY: Caz Muske, Parks and Beautification Board Secretary

ITEM DESCRIPTION:

Briefing and discussion regarding Keep Texas Beautiful packets.

STAFF RECOMMENDATION/ITEM SUMMARY:

Inform P&B Board of the KTB checklist and what the KTB Affiliation necessitates are.

ATTACHMENTS:

See attached KTB packet.



PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM

MEETING DATE: May 11, 2017

AGENDA ITEM #: 5

SUBMITTED BY: Caz Muske, Parks and Beautification Board Secretary

ITEM DESCRIPTION:

Briefing and discussion regarding new City of Hewitt 'Welcome' sign.

STAFF RECOMMENDATION/ITEM SUMMARY:

To inform of intentions of improving the 'Welcome' city of Hewitt sign located on the corner of Hewitt Dr. and Sun Valley Blvd.

ATTACHMENTS:



PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM

MEETING DATE: May 11, 2017

AGENDA ITEM #: 6

SUBMITTED BY: Caz Muske, Parks and Beautification Board Secretary

ITEM DESCRIPTION:

Briefing and discussion regarding park usage and Maintenance Improvements.

STAFF RECOMMENDATION/ITEM SUMMARY:

To inform board of current park usage amounts and improvements that have taken place.

ATTACHMENTS:



PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM

MEETING DATE: May 11, 2017

AGENDA ITEM #: 7

SUBMITTED BY: Caz Muske, Parks and Beautification Board Secretary

ITEM DESCRIPTION:

Event debriefing of the past 2017 events thus far.

STAFF RECOMMENDATION/ITEM SUMMARY:

To inform board of past 2017 events at the parks.

ATTACHMENTS:



PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM

MEETING DATE: May 11, 2017

AGENDA ITEM #: 8

SUBMITTED BY: Caz Muske, Parks and Beautification Board Secretary

ITEM DESCRIPTION:

Briefing and discussion regarding upcoming events for 2017.

STAFF RECOMMENDATION/ITEM SUMMARY:

To inform board of events on the current schedule for the rest of 2017 that will involve park usage.

ATTACHMENTS:



PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM

MEETING DATE: May 11, 2017

AGENDA ITEM #: 9

SUBMITTED BY: Caz Muske, Parks and Beautification Board Secretary

ITEM DESCRIPTION:

Briefing and discussion concerning tentative events for the end of 2017 and 2018.

STAFF RECOMMENDATION/ITEM SUMMARY:

To seek board's recommendations on tentative October event and an Earth Day community event.

ATTACHMENTS: