

# HEWITT TEXAS

## **NOTICE OF MEETING OF THE PARKS AND BEAUTIFICATION COMMITTEE OF THE CITY OF HEWITT, TEXAS**

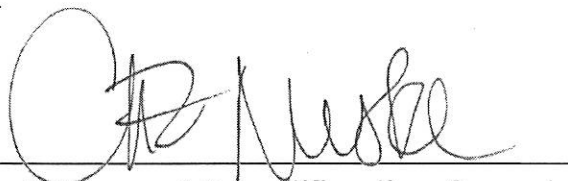
Notice is hereby given that a meeting of the Parks and Beautification Committee will be held on **Thursday, July 13, 2017, at 6:00PM in the City Council Chambers at 200 Patriot Court, Hewitt Texas** at which time the following subjects will be discussed:

1. Call Parks and Beautification Committee Meeting to order;
2. Minutes for the May 11, 2017 Parks and Beautification Meeting;
3. Briefing and discussion concerning purpose and duties of Parks and Beautification Board
4. Discussion regarding meeting times and dates
5. Discussion and action on the election of Chair and Vice Chair for the Parks and Beautification Board
6. Briefing and discussion regarding Republic's response to glass recycling
7. Briefing and discussion concerning building at Warren Park
8. Briefing and discussion concerning park usage
9. Briefing and discussion concerning park revenue
10. Briefing and discussion of interest in a dog park at Glaze Park
11. Discussion concerning Splash Pad interests

12. Briefing and discussion regarding upcoming Hewitt events:
  - a. Library's Splash Day (July 26<sup>th</sup>) – Hewitt
  - b. Hewitt National Night Out Kick-off Party (July 29<sup>th</sup>) – Warren Park
  - c. Hewitt NNO Neighborhood Block Parties (August 1<sup>st</sup>) – Hewitt Neighborhoods TBD
  - d. Dog Days (September 30<sup>th</sup>) – Hewitt Park
13. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Parks and Beautification Committee of the above-named City of Hewitt, Texas was posted on the Public Notice Board located in the front of the City Hall by 5:00PM on July 10, 2017.

City of Hewitt

A handwritten signature in black ink, appearing to read "Caz R. Muske", written over a horizontal line.

Caz R. Muske, Parks and Beautification Secretary

**Persons and disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are request to contact the Parks and Beautification Secretary at (254) 666-6173 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.**

# HEWITT TEXAS

## **PARKS AND BEAUTIFICATION COMMITTEE**

Kevin Summers – Chairman

Lloyd Coffman

Ray Manzo

Ruth Coffman

Kathy Krakowian

Fred Bridger

Veronica Molina

## **CITY STAFF**

Katie Allgood, Managing Director of Administration

Caz R. Muske, Parks and Beautification Secretary/Parks &  
Media Coordinator

Ruben Munguia, Parks and Streets Superintendent



## **PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM**

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**MEETING DATE:** June 27, 2017

**AGENDA ITEM #:** 2

**SUBMITTED BY:** Caz Muske, Parks & Beautification Board Secretary

**ITEM DESCRIPTION:**

Consider approval of minutes of the Parks and Beautification Board Meeting May 11, 2017.

**STAFF RECOMMENDATION/ITEM SUMMARY:**

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

**ATTACHMENTS:**

Draft minutes.

# HEWITT TEXAS

## MINUTES OF HEWITT PARKS AND BEAUTIFICATION BOARD MEETING

Thursday, May 11, 2017 at 6:00PM in the City Council Chambers at 200 Patriot Court,  
Hewitt Texas

**Members present:** Lloyd Coffman, Ruth Coffman, Veronica Molina, Kathy Krakowian,  
Fred Bridger, Kevin Summers

**Member(s) absent:** Ray Manzo

1. **Call Parks and Beautification Committee Meeting to order** – at 6:01pm
2. **Approval of Minutes for the March 16, 2017 Parks and Beautification Meeting** –  
Kathy Krakowian moved, seconded by Veronica Molina to approve March 16,  
2017 minutes; all in favor, motion passed.
3. **Briefing and discussion regarding glass recycling** - briefing completed by  
Katie Allgood, Caz Muske and Ruben Mungia
4. **Briefing and discussion regarding Keep Texas Beautiful Packets (KTB)**  
– briefing completed by Caz Muske
5. **Briefing and discussion regarding New City of Hewitt 'Welcome' Sign** – briefing  
completed by Katie Allgood
6. **Briefing and discussion concerning Park Usage** – briefing completed by Caz  
Muske and Katie Allgood
7. **Event debriefing of past 2017 events** – briefing completed by Caz Muske and  
Katie Allgood
8. **Briefing and discussion regarding upcoming events** – briefing completed by  
Caz Muske and Katie Allgood
9. **Briefing and discussion concerning tentative events** - briefing completed by  
Caz Muske and Katie Allgood
10. **Adjourn** – at 6:43pm Ruth Coffman moved, seconded by Veronica Molina to  
adjourn; all in favor, motion passed. Meeting adjourned.

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Date Approved

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Caz R. Muske  
Parks and Beautification Board Secretary

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Kevin Summers  
Chairman

**200 Patriot Court Hewitt, TX 76643 (254) 296-5698**



## **PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM**

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**MEETING DATE:** July 13, 2017

**AGENDA ITEM #:** 3

**SUBMITTED BY:** Katie Allgood, Managing Director of Administration

**ITEM DESCRIPTION:**

Briefing and discussion concerning purpose and duties of Parks and Beautification Board by City Manager Adam Miles.

**STAFF RECOMMENDATION/ITEM SUMMARY:**

To inform board of the purpose and duties that make the board so vital to the City of Hewitt and its parks and beautification.

**ATTACHMENTS:**



## **PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM**

**MEETING DATE:** July 13, 2017

**AGENDA ITEM #:** 4

**SUBMITTED BY:** Katie Allgood, Managing Director of Administration

**ITEM DESCRIPTION:**

Briefing and discussion regarding meeting times and dates.

**STAFF RECOMMENDATION/ITEM SUMMARY:**

Determine the ideal times and/or dates that best accommodates the current board members.

**ATTACHMENTS:**



## **PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM**

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**MEETING DATE:** July 13, 2017

**AGENDA ITEM #:** 5

**SUBMITTED BY:** Katie Allgood, Managing Director of Administration

**ITEM DESCRIPTION:**

Consider and act on the designation of Chair and Vice Chair for the Parks and Beautification Board.

**STAFF RECOMMENDATION/ITEM SUMMARY:**

The bylaws, for the City of Hewitt Boards, state Chair and Vice Chair shall be elected annually from among the membership. A motion to nominate may be made by any member.

**ATTACHMENTS:**



## **PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM**

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**MEETING DATE:** July 13, 2017

**AGENDA ITEM #:** 6

**SUBMITTED BY:** Katie Allgood, Managing Director of Administration

**ITEM DESCRIPTION:**

Briefing and discussion regarding Republic's response to glass recycling and Katie Allgood's findings on the subject.

**STAFF RECOMMENDATION/ITEM SUMMARY:**

Board Member Veronica Molina suggested to discuss this topic so it has been added as a board area of concern and discussion.

**ATTACHMENTS:**

Email response from Republic Services.

## Cassie Muske

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**From:** Moriarty, Pat <PMoriarty@republicservices.com>  
**Sent:** Monday, June 5, 2017 1:05 PM  
**To:** Cassie Muske  
**Cc:** Garcia, Dawn  
**Subject:** Glass

Difficult to answer the question as to when will glass be accepted as recyclable. At this point the materials recycling facility we use (Sunbright) does not accept glass. My guess is it may never be accepted anywhere in the near future.

**Pat Moriarty**  
Division Manager

2559 FM 66, Itasca, Texas 76055  
e pmoriarty@republicservices.com  
o 254-221-4413 c 972-670-2059  
w www.RepublicServices.com



We'll handle it from here.™





## **PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM**

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**MEETING DATE:** July 13, 2017

**AGENDA ITEM #:** 7

**SUBMITTED BY:** Katie Allgood, Managing Director of Administration

**ITEM DESCRIPTION:**

Briefing and discussion concerning a building at Warren Park.

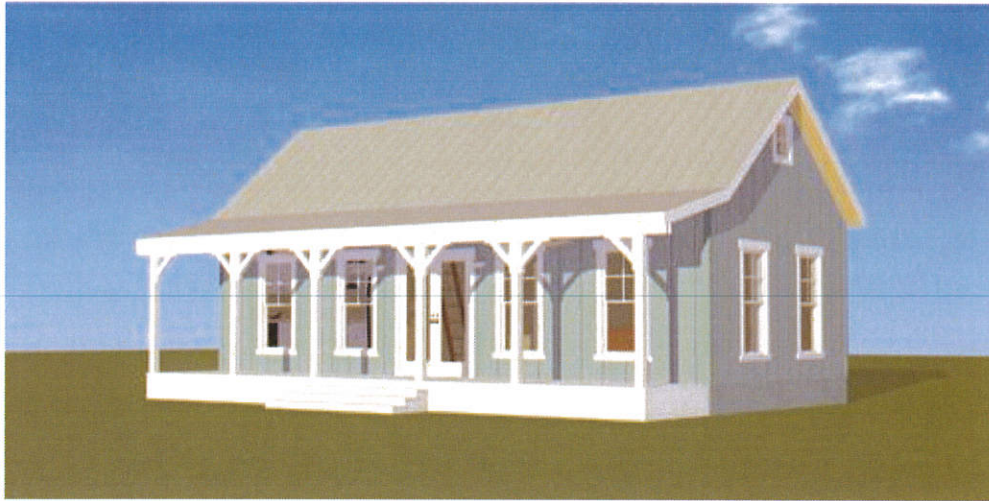
**STAFF RECOMMENDATION/ITEM SUMMARY:**

The City is currently looking to have a pre-fabricated structure placed at Warren Park for multi-use purposes.

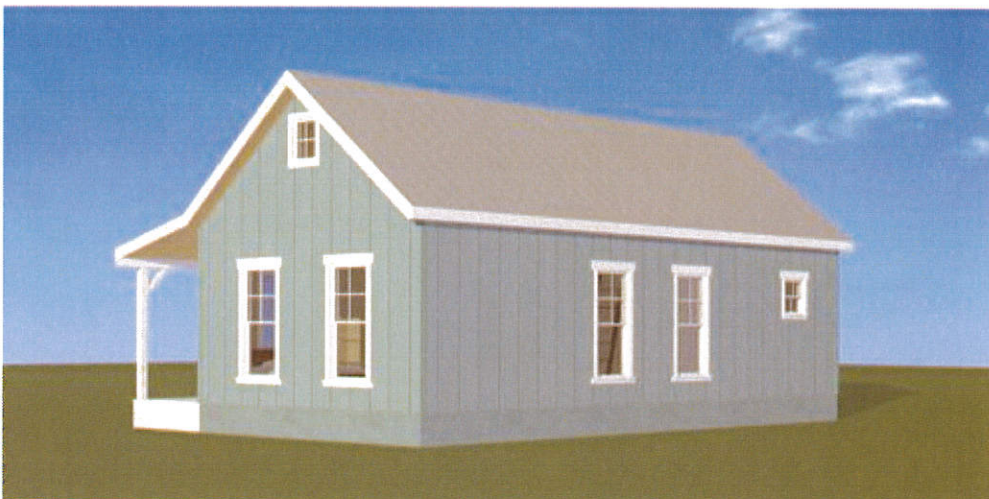
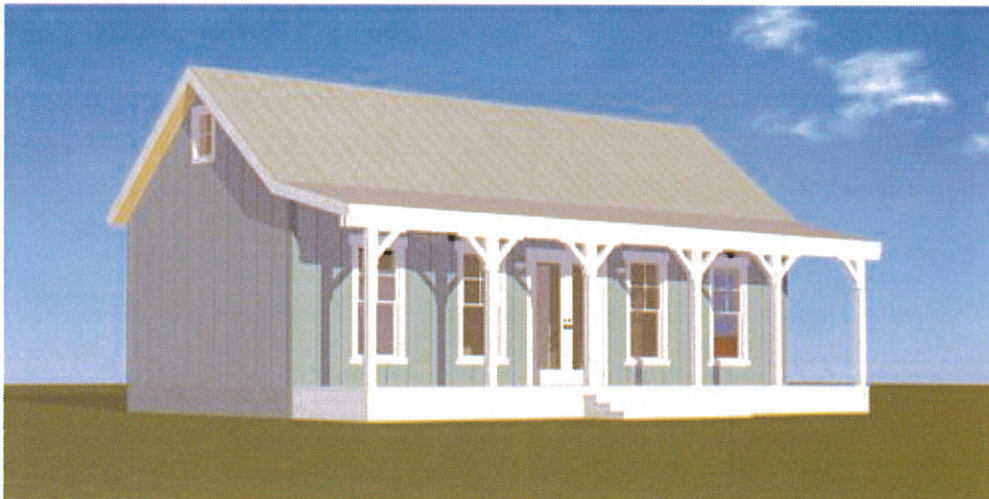
**ATTACHMENTS:**

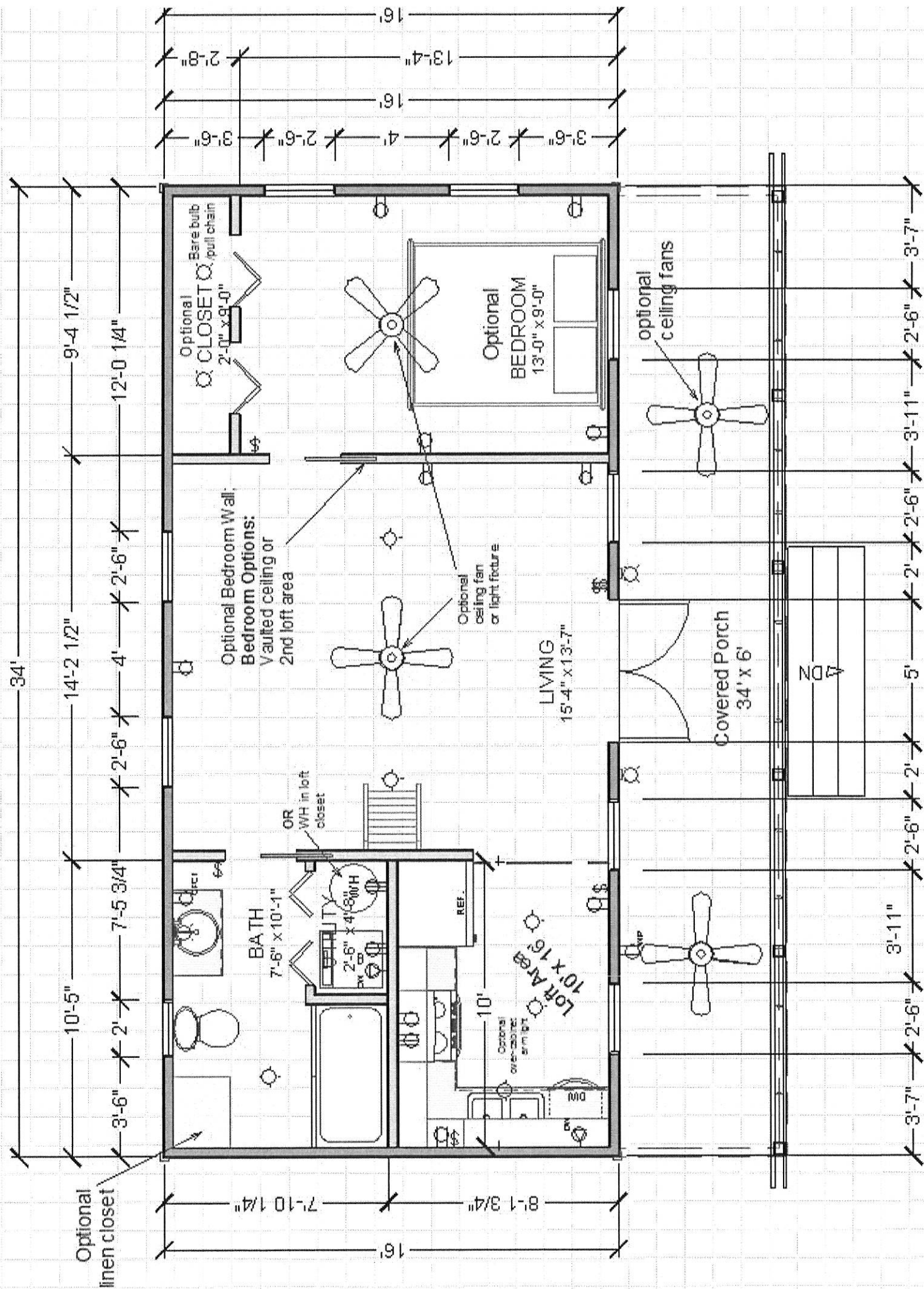
KANGA example (floor plan and virtual view).

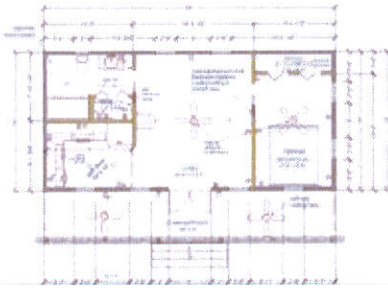
16x34 (544 sqft.)



Broad Entry







Click to expand Floor Plans.

## Pricing

### **CABIN**

Installed Shell: \$37,000 - \$62,200

Turnkey Installation: \$75,900 - \$122,100

Shell Kit: \$17,400 - \$52,000

### **DWELLING**

Installed Shell: \$41,400 - \$63,800

Turnkey Installation: \$85,300 - \$129,300

Shell Kit: \$17,400 - \$52,000

*\*Shipping and utility hook-ups not included in estimated price ranges.*



## **PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM**

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**MEETING DATE:** July 13, 2017

**AGENDA ITEM #:** 8

**SUBMITTED BY:** Caz Muske, Parks and Beautification Board Secretary

**ITEM DESCRIPTION:**

Briefing and discussion regarding park usage.

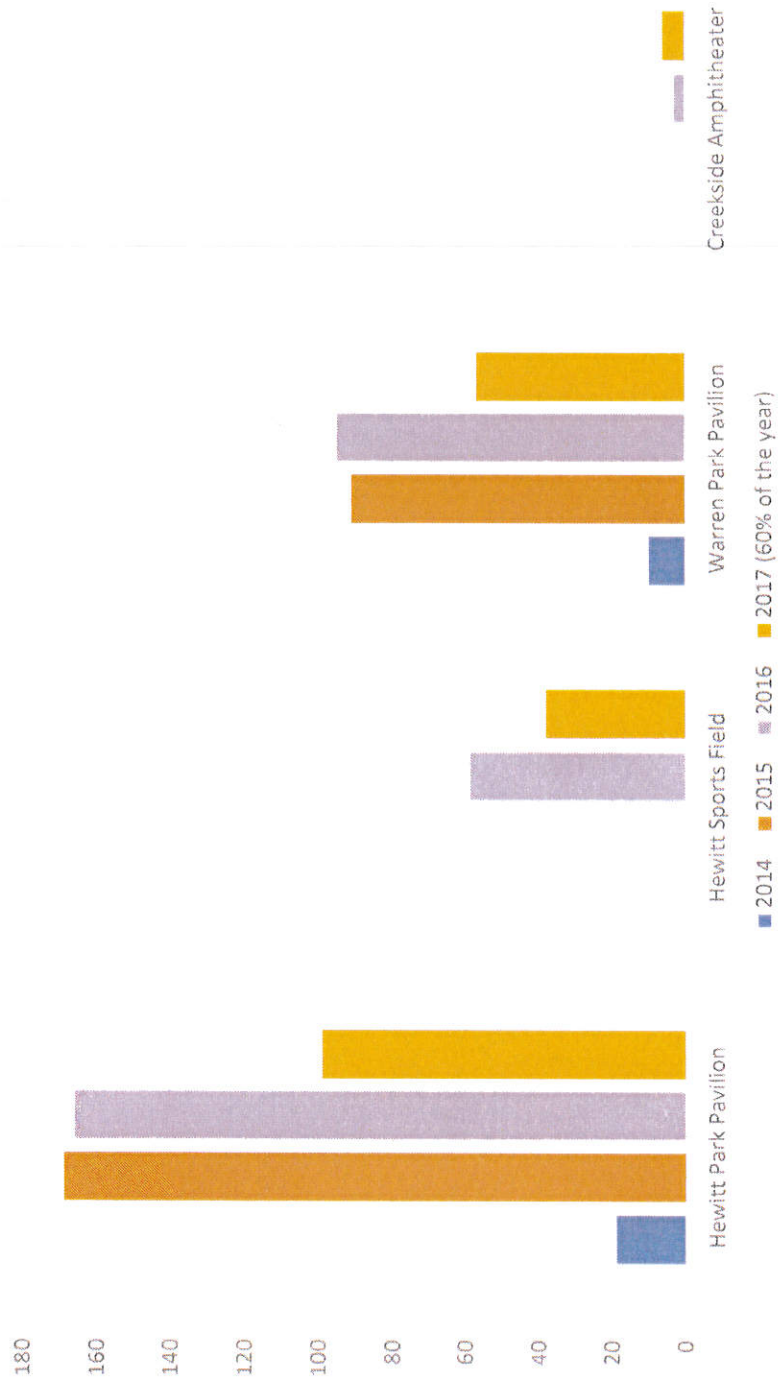
**STAFF RECOMMENDATION/ITEM SUMMARY:**

To inform board of current park usage amounts.

**ATTACHMENTS:**

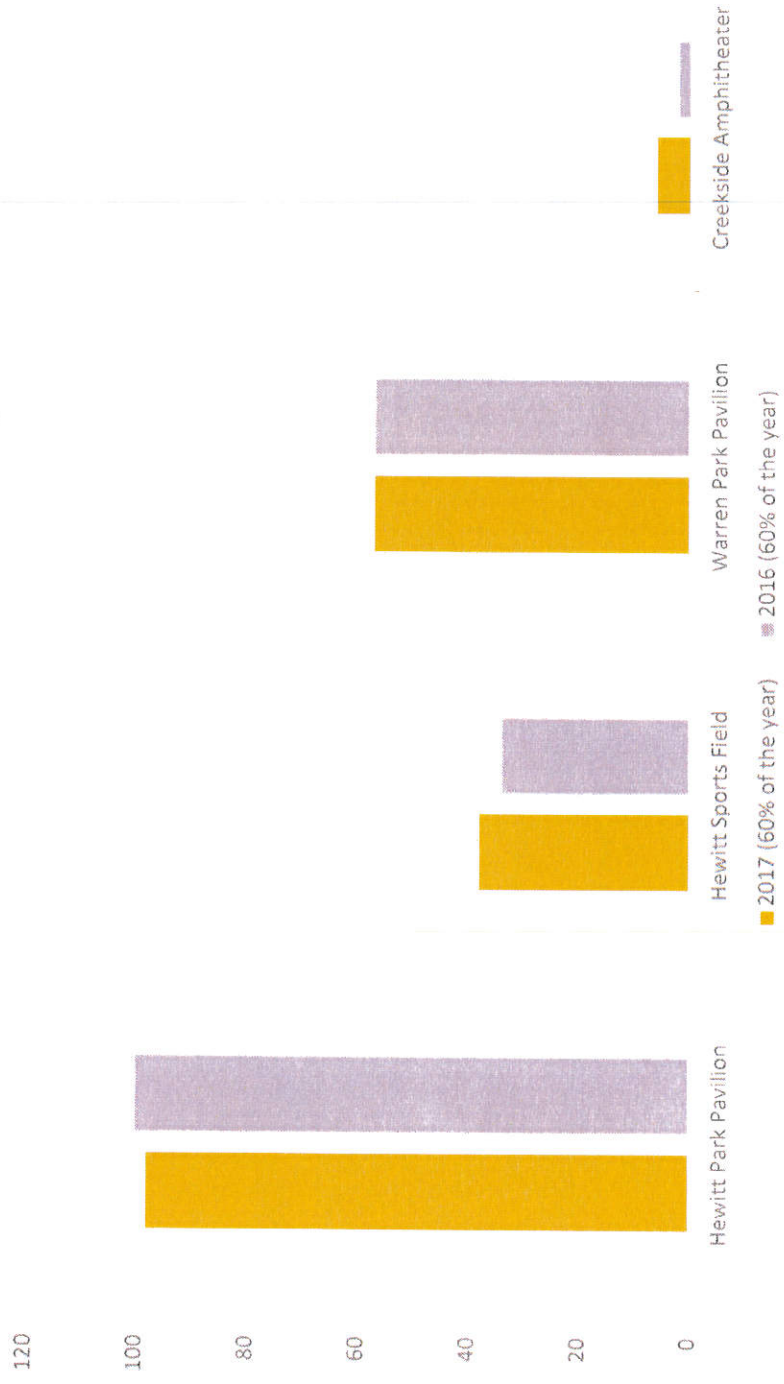
Chart comparing previous years.

# City of Hewitt Venue Rentals



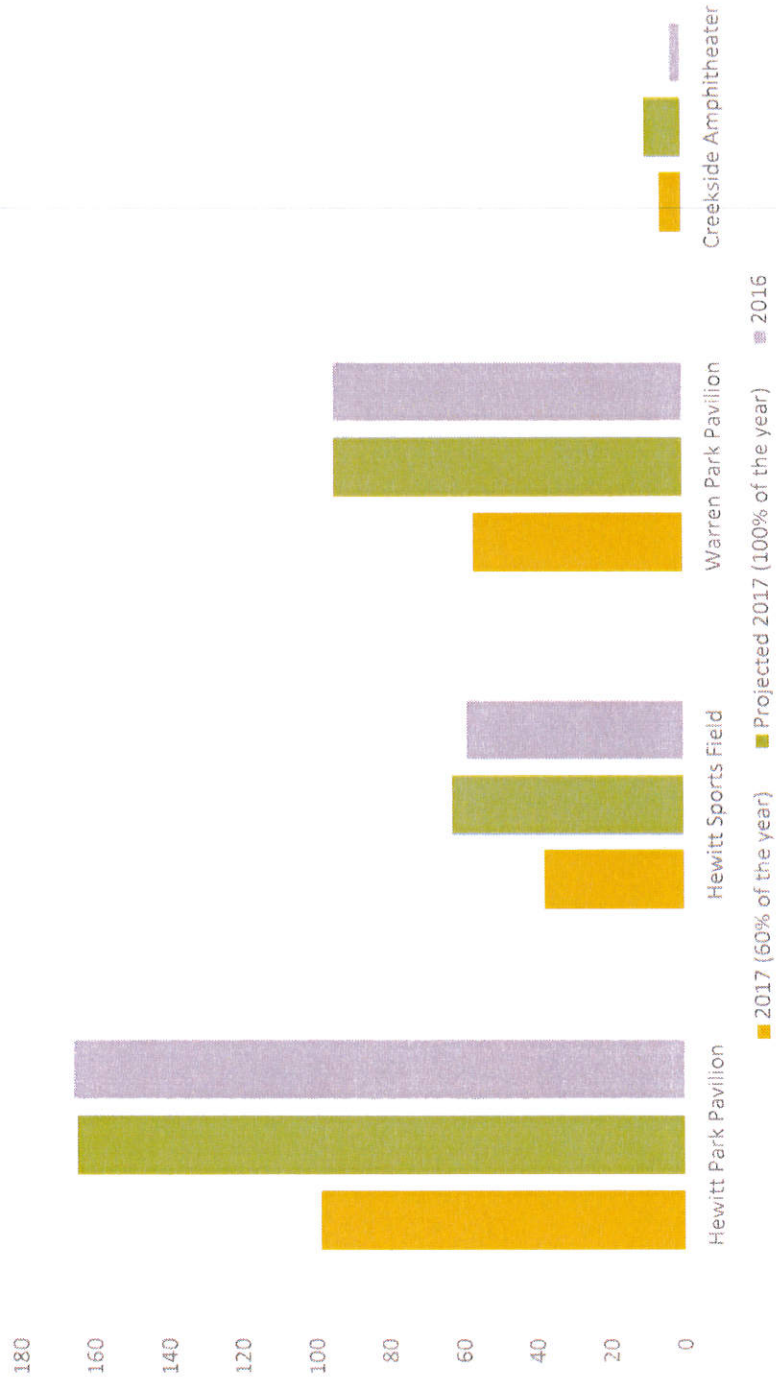
\*\*\*Note: 2017 is only 60% of the year compared to 100% of other years\*\*\*

# City of Hewitt Venue Rentals – Project



\*\*\*Note: 2016's numbers are based on a rounded 60%\*\*\*

# City of Hewitt Venue Rentals – Project



\*\*\*Note: 2017's projection is based on the current rate of booking, which could vary\*\*\*



## **PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM**

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**MEETING DATE:** July 13, 2017

**AGENDA ITEM #:** 9

**SUBMITTED BY:** Katie Allgood, Managing Director of Administration

**ITEM DESCRIPTION:**

Briefing and discussion regarding park revenue.

**STAFF RECOMMENDATION/ITEM SUMMARY:**

To inform board of current park revenue for 2017.

**ATTACHMENTS:**



## **PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM**

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**MEETING DATE:** July 13, 2017

**AGENDA ITEM #:** 10

**SUBMITTED BY:** Jeff Douglas, Hewitt Animal Control Officer

**ITEM DESCRIPTION:**

Briefing and discussion regarding interest in a Dog Park at Glaze Park.

**STAFF RECOMMENDATION/ITEM SUMMARY:**

To seek board's recommendations on a Dog Park at Glaze Park.

**ATTACHMENTS:**

Price estimate, layout and letter sent to potential effected residents.



[illegible]



# Proposal

Date: February 15, 2017

133 N. 1<sup>st</sup> Street  
Hewitt, TX 76643  
Phone (254) 870-5950  
Fax (254) 870-5980  
Cell (254) 379-6759  
[www.pinnfence.com](http://www.pinnfence.com)

|            |                                                                          |
|------------|--------------------------------------------------------------------------|
| <b>TO:</b> | <b>City of Hewitt</b>                                                    |
|            | Jeff Douglas                                                             |
|            | 254-666-1661                                                             |
|            | <a href="mailto:jdouglas@cityofhewitt.com">jdouglas@cityofhewitt.com</a> |

|             |  |
|-------------|--|
| <b>FOR:</b> |  |
|             |  |
|             |  |
|             |  |

| DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | AMOUNT                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| -To furnish material for approximately 1,350 LF of 6' light commercial chain link fence with (4) walk gates<br>And (2) double drive gates                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$9,927.00            |
| -To furnish material and labor for approximately 1,350 LF of 6' light commercial chain link fence with (4) walk<br>Gates and (2) double drive gates                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$15,253.00           |
| <b>SPECIFICATIONS:</b><br>Line Posts: 1-5/8 x 8' x .065<br>Corner/Gate Posts: 2-3/8 x 9' x .095<br>Top Rail: 1-5/8 x .095<br>Fabric: 6' tall 11 GA Knuckle Knuckle<br><br>-Rock will incur an additional charge if necessary.<br>-Payment terms: 50% due upon contract acceptance, balance due upon completion<br>-Warranty: 1 year material and labor warranty. See Pinnacle Fence warranty attached.<br>-Pinnacle Fence is not responsible for any underground utilities, sprinkler systems or permits. All property lines must<br>Be established by property owner prior to fence installation. |                       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>AMOUNT<br/>TAX</b> |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>TOTAL</b>          |

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_ PO#: \_\_\_\_\_

# HEWITT TEXAS

Dear Citizen's,

The City of Hewitt is requesting input from citizens living near a proposed dog park. At this time, the dog park is only in the planning phase, and nothing is official. The proposed dog park would be located in the 400 block of South Old Temple, in what is now an open field across from Warren Park. (Map attached.)

Please feel free to respond with comments to Jeff Douglas, the Hewitt Animal Control Officer. You can contact him at 254-666-1661. You can also stop by the Hewitt Police Department, at 100 Patriot Court to speak with him. There will be a public meeting for the Parks & Beautification committee on Thursday, June 8<sup>th</sup> 2017 at 6:00 p.m. The meeting will be held at 200 Patriot Court, in the City Council Chambers. We encourage you to attend the meeting.

Thank you for your time, any and all comments will be welcomed.



## Addresses That Were Sent Notices

800 Raylee Cir - Dana Neilson  
801 Raylee Cir - Jesus Guzman  
804 Raylee Cir - Mark Seganos  
805 Raylee Cir - Vinodrai Patel

700 Glaze Cir - Richard Donaghy  
701 Glaze Cir - Brian Meer  
704 Glaze Cir - Russell Johnson  
705 Glaze cir - Vichai Anantasomboon  
708 Glaze Cir - Agnes Tang



## **PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM**

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**MEETING DATE:** July 13, 2017

**AGENDA ITEM #:** 11

**SUBMITTED BY:** Katie Allgood, Managing Director of Administration

**ITEM DESCRIPTION:**

Discussion regarding interest in a splash pad.

**STAFF RECOMMENDATION/ITEM SUMMARY:**

Per Kathy Krakowian's request, we are discussing the interest and maintenance of a splash pad.

**ATTACHMENTS:**



## **PARKS AND BEAUTIFICATION BOARD AGENDA ITEM FORM**

**MEETING DATE:** July 13, 2017

**AGENDA ITEM #:** 12

**SUBMITTED BY:** Caz Muske, Parks and Beautification Board Secretary

**ITEM DESCRIPTION:**

Briefing and discussion regarding upcoming city events for 2017.

**STAFF RECOMMENDATION/ITEM SUMMARY:**

To inform board of events on the current schedule for the rest of 2017 where the majority will involve park usage.

**ATTACHMENTS:**

Event flyers.

# 2017 Hewitt Public Library Summer Programs

Hewitt Public Library presents the following **FREE** summer activities



June 1 - July 31 - Summer Reading Program "Build a Better World"

June 7th, 10:30am - Kick Off Party at Hewitt Park

June 14th, 10:30am - Will Parker (Music) at the Library

June 21st, 10:30am - Margaret Clauder at the Library

June 28th, 10:30 am & 1:30pm - Critterman at the Library

July 12th, 10:30am - Hero Day at Hewitt Park

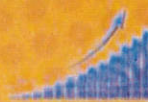
July 19th, 10:30am & 1:30pm - Cody Fisher (magician) at the Library

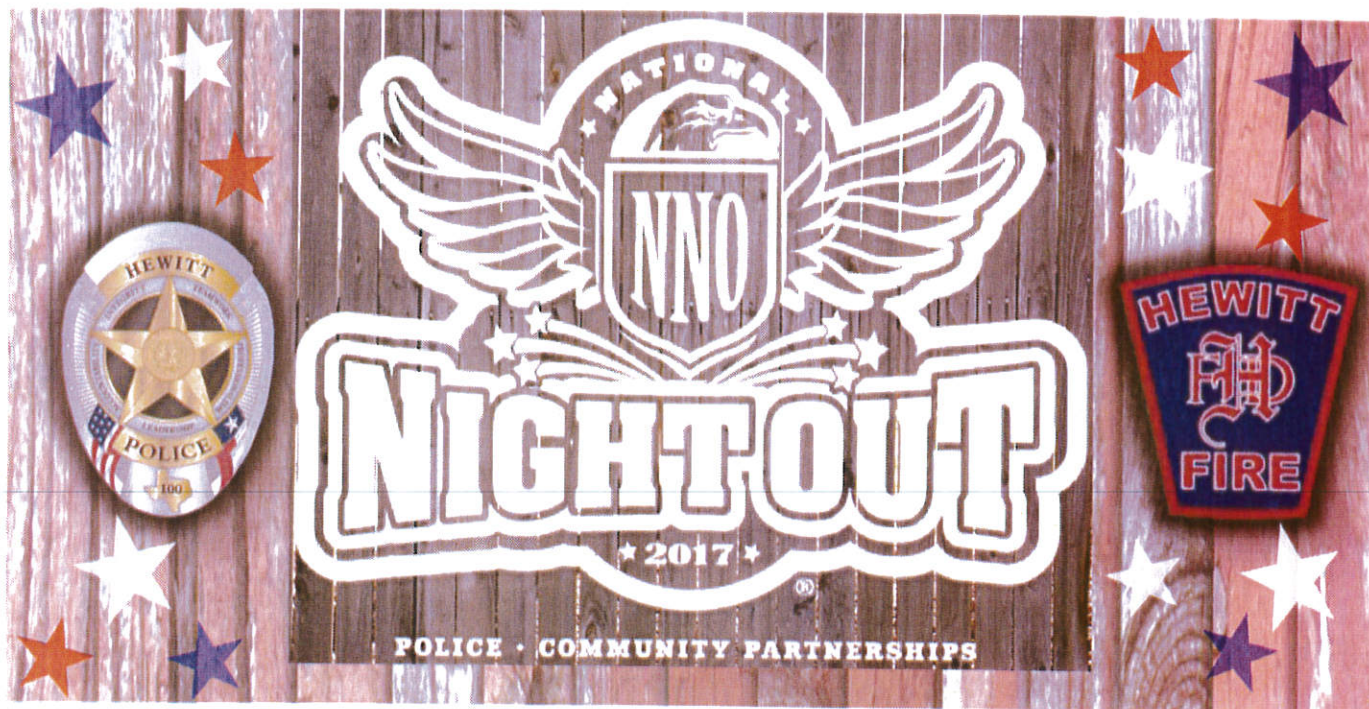
July 26th, 10:30am - Splash Day at Hewitt Park

## Be Creative at the H.P.L. Maker Space Stations

Use the weekly maker space activities to create a future city. You will build roads, buildings, parks, trains, a ferris wheel, library, police station, fire station, school and other models. The items will be placed on our 3-D city and revealed at the end of summer.

**3-D Printing • Animation Station • Maker Space Cart**





# KICK-OFF PARTY

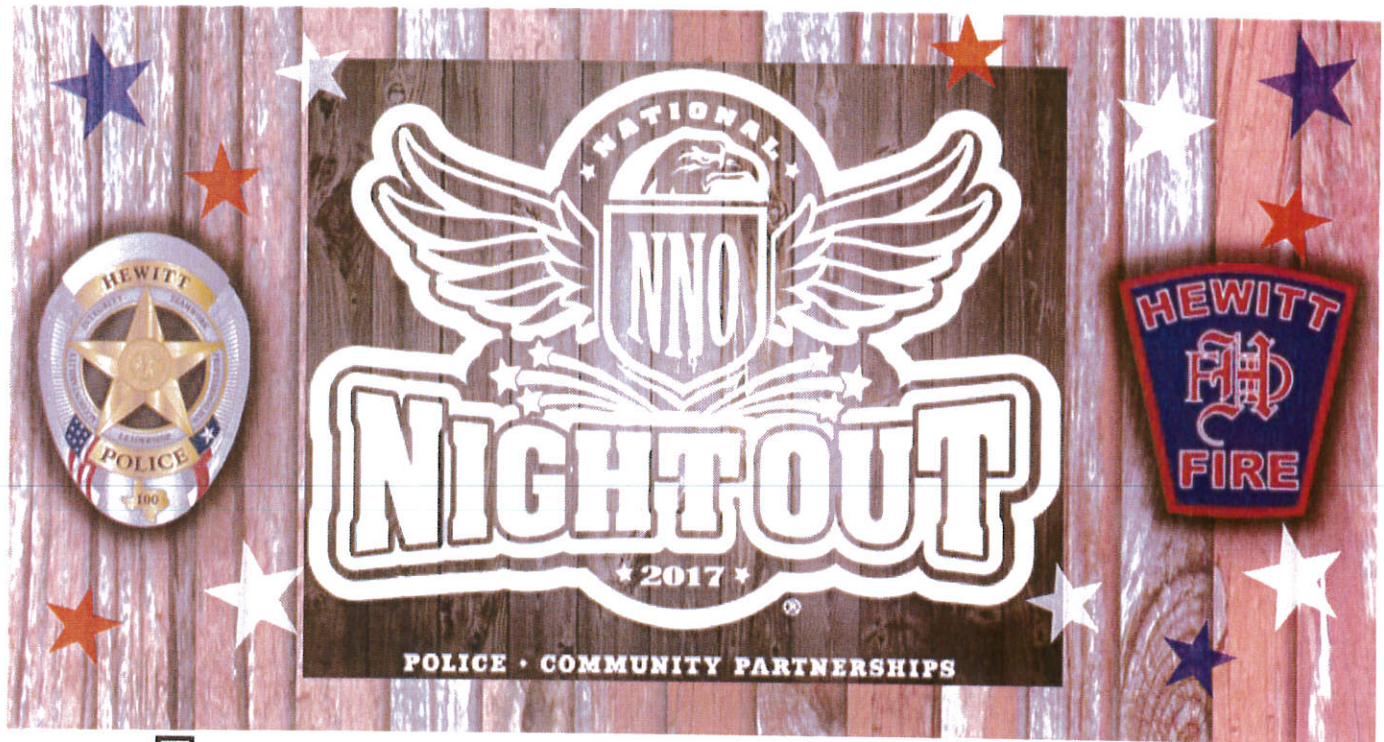
Warren Park 6pm - 9pm  
Saturday – July 29, 2017

HELIкоPTER LANDING   LIVE MUSIC   FOOD   FAMILY GAMES   BOUNCE HOUSES   GIVEAWAYS

Join us at this FREE family event as we celebrate Hewitt's police-community partnership and neighborhood camaraderie!



*Sponsorship Opportunities Available*



# Hewitt Texas **BLOCK PARTIES**

**Location: \_\_\_\_\_ 6pm - 9pm**  
**Tuesday – August 1, 2017**



*Turn on your lights, lock your doors and join your neighbors!*

A DOGGONE GOOD TIME FOR THE ENTIRE FAMILY!

**HEWITT**  
TEXAS

invites you to the hottest  
doggone event on **September 30.**

So, save the date  
and we'll see you there!



**FREE  
Admission!**

**Hewitt Park**  
10 a.m. - 2 p.m.

Head to Hewitt Park for a Weiner Dog Race,  
KidZone, petting zoo,  
demonstrations, food trucks, vendors  
and pet rescue & adoption information!

\*KidZone is sponsored by:



Sponsored by:



For more information, call:  
254-666-2442 or visit: [www.cityofhewitt.com](http://www.cityofhewitt.com)