



Planning & Zoning Commission

Regular Meeting

March 5, 2013



Notice of Meeting of the Planning & Zoning Commission of the City of Hewitt, Texas

Notice is hereby given that a **Regular** meeting of the **Planning & Zoning Commission** of the City of Hewitt will be held on **Tuesday, March 5, 2013 at 7:00 p.m.** in the **City Council Chambers at Hewitt City Hall, 105 Tampico, Hewitt, Texas** at which time the following subjects will be discussed:

1. Consider approval of minutes for November 6, 2012 and the minutes for the Special Joint Meeting of the Hewitt City Council and Planning & Zoning Commission on December 3, 2012.
2. Consider and take appropriate action for the Final Plat of Hollyn Addition, Phase One, Lots 1-13, Block 1 and Lots 1-6, Block 2 to the City of Hewitt.
3. Consider and take appropriate action concerning amendments to Appendix B – Subdivision of the City of Hewitt Code of Ordinances.
4. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the **Planning & Zoning Commission** of the above named City of Hewitt, Texas was posted on the Public Notice Board located in front of the City Hall by 5:00 p.m. on March 1, 2013.

City of Hewitt

A handwritten signature in cursive script that reads "Denise Rodriguez".

Denise Rodriguez
Community Development Coordinator

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Community Development Coordinator at (254) 666.6173 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

Planning & Zoning Commission – Agenda Item

Agenda Item: #1

Item Description

Consider approval of minutes for November 6, 2012 and the minutes for the Special Joint Meeting of the Hewitt City Council and Planning & Zoning Commission on December 3, 2012.

Attachments

Exhibit 1A – Minutes for the Special Joint Meeting of the Hewitt City Council and Planning & Zoning Commission.

HEWITT TEXAS

P&Z Minutes Dated November 6, 2012

Members present: Chairman Jerral Knox (presiding), Billy Green, Scott Bryant, John Baker, David Dossey, Douglas Bennett, Betty Orton. Quorum was present.

Members absent: None

Staff present: Bruce Braley, Building Official; Denise Rodriguez, Community Development Coordinator; Nancy Turner, City Engineer

Chairman Jerral Knox called the meeting to order at 7:00 p.m.

1. **Approval of minutes for October 2, 2012.** *A motion was made by Billy Green and second by John Baker to approve the minutes as submitted, but allow for additional corrections; all in favor, motion passed.*
2. **Consider request of the Preliminary Plat for the Hollyn Addition, Phase I & II, to the City of Hewitt, McLennan County, Texas.** – *Anthony Tomchesson, 981 FM 56, Valley Mills, Texas presented the request. A motion was made by Betty Orton and second by John Baker to approve the request with stipulation to comply with City Engineer's corrections; all in favor, motion passed.*
3. **A special presentation was given by DMA companies concerning potential development in Hewitt.** – *Discussion was conducted concerning this potential development.*
4. **Discuss future agendas.**
 - a. *Discuss revisions of subdivision ordinances.*
 - b. *Consider request of the Final Plat for the Hollyn Addition, Phase I & II, to the City of Hewitt, McLennan County, Texas.*
5. **Adjourn.** *A motion was made by Betty Orton and second by John Baker to adjourn the meeting at 7:56 p.m.*

Jerral Knox, Chairman

Approve

Denise Rodriguez, Zoning Secretary

Planning & Zoning Commission – Agenda Item

Agenda Item: #2

Applicant: Hollyn Valley, LLC – Scott Bryant

Item Description

Consider and take appropriate action for the Final Plat of Hollyn Addition, Phase One, Lots 1-13, Block 1 and Lots 1-6, Block 2 to the City of Hewitt.

Staff Recommendation:

Staff recommends approval of the Final Plat of Hollyn Addition, Phase One, Lots 1-13, Block 1 and Lots 1-6, Block 2 to the City of Hewitt.

Attachments:

Exhibit 2A – City Engineer’s Letter

Exhibit 2B – Plat

Exhibit 2C – Application

Exhibit 2D – Affidavit of Substantial Interest

Planning & Zoning Commission – Agenda Item

Agenda Item: #3

Applicant: City of Hewitt

Item Description

Consider and take appropriate action concerning amendments to Appendix B – Subdivision of the City of Hewitt Code of Ordinances.

Staff Recommendation:

Staff recommends making recommendation to City Council to approve Appendix B – Subdivision – Subdivision of the City of Hewitt Code of Ordinances as amended.

Attachments:

Exhibit 3A - The attachment includes the major proposed amendments to Appendix B – Subdivision Ordinance since the previous Special Joint Meeting with City Council and the Planning & Zoning Commission. An attachment of the completed Subdivision Ordinance was provided at this meeting.

Planning & Zoning Commission – Agenda Item

Agenda Item: #4

Item Description

Adjourn.